

**DURYEA BOROUGH SEWER AUTHORITY**  
**MONTHLY MEETING**  
(also via Zoom)

AGENDA - JANUARY 6, 2025

START TIME \_\_\_\_\_

PLEDGE LED BY \_\_\_\_\_

ATTENDANCE ROLL CALL TAKEN BY CHAIRMAN:

DIANE PLISGA \_\_\_\_\_ DR. ORLOSKI \_\_\_\_\_ KEITH MOSS \_\_\_\_\_ JAMES KROPTAVICH \_\_\_\_\_ and WILLARD YATES \_\_\_\_\_

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MOTION TO: DISPENSE WITH THE READING OF DECEMBER'S MONTHLY MINUTES.

MOTION TO ACCEPT \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

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MOTION TO: READ DECEMBER'S TREASURER'S REPORT.

MOTION TO ACCEPT \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

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MOTION TO: READ DECEMBER'S MONTHLY BILLS/PAYMENTS TO BE RATIFIED (SEE ATTACHED LIST)

MOTION TO ACCEPT BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

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MOTION TO DISPENSE WITH THE READING OF DECEMBER'S CORRESPONDENCE AND MOTION TO ACCEPT ANY DECEMBER'S CORRESPONDENCE AS WELL AS ANY ACTION TAKEN WHERE NECESSARY:

MOTION TO ACCEPT \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

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**OLD BUSINESS:**

- DBSA needs to continue discussion regarding the need for easements and/or notification to property owners when DBSA has a manhole on their property. There are several of these properties located on Foote Avenue due to a sewer line running behind the car wash on Foote Avenue. We have currently created a NOTICE to these residents who do not have easements on their properties in which DBSA will seek approval to come onto their properties by signing the NOTICE. Our Solicitor has indicated he will work on possible easements for properties, and whether or not there currently is an easement on the surrounding Nowikowski property.
  - DBSA needs to have a drawing indicating our sewer lines, laterals, etc. for the development off of Brown Street in Duryea. Brent Berger of Quad 3 will be responsible for these drawings.
  - DBSA needs to have a meeting with our engineer Brent, to discuss an increase in commercial billing rates.
  - DBSA would like to discuss new maps of Duryea as they have not been updated since the 1970s.
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### NEW BUSINESS:

- There were no new sewer permits issued during DECEMBER of 2024. Please see the attached list in each board members folder.
- The All-One Auto's claim regarding the flooding of their basement due to sewer line issues has been paid to All-One on 1/6/2025 in the amount of \$1,300. We would like to have All-One sign a release prepared by our solicitor that this claim has been paid and is 100% resolved.
- Diane Plisga has been re-appointed to the DBSA board by Duryea Borough Council. Congratulations to Diane with your new term to expire December 31, 2029.
- DBSA needs board member, Willard Yates, to sign paperwork at People's Bank adding his signature as an approved signer on DBSA accounts.
- DBSA would like to have a RESOLUTION prepared to create a FEE due by property owners prior to conducting any work on their property lateral. AMOUNT APPROVED \$\_\_\_\_\_
- MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_
- DBSA has had an ongoing issue with our bank, People's Security Bank, regarding our Escrow Accounts. When DBSA had our accounts revised to interest bearing accounts, DBSA Escrow Accounts were NOT to be included as we are NOT permitted to accept interest on these ESCROW accounts. It has been an ongoing issue for the bank to correct this problem and DBSA has requested the bank submit a letter on each of these three accounts to DBSA stating the issue will be resolved by the Bank and the issue was entirely their fault/responsibility.

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OUR NEXT SCHEDULED MEETING WILL BE HELD ON FEBRUARY 4, 2025 (Tuesday) at 6:00 PM AT  
THE DURYEA BOROUGH BUILDING.

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MOTION TO ADJORN\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

End Time: \_\_\_\_\_