

**DURYEY BOROUGH SEWER AUTHORITY**  
**MONTHLY MEETING**  
(also via Zoom)

AGENDA - AUGUST 12, 2024

START TIME\_\_\_\_\_

PLEDGE LED BY\_\_\_\_\_

ATTENDANCE ROLL CALL TAKEN BY CHAIRMAN:

DIANE PLISGA\_\_\_\_\_ DR. ORLOSKI\_\_\_\_\_ KEITH MOSS\_\_\_\_\_ JAMES KROPTAVICH\_\_\_\_\_ and  
WILLARD YATES\_\_\_\_\_

MOTION TO: DISPENSE WITH THE READING OF JULY'S MONTHLY MINTUES.

MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

MOTION TO: READ JULY'S TREASURER'S REPORT.

MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

MOTION TO: READ JULY'S MONTH'LY BILLS/PAYMENTS TO BE RATIFED (SEE ATTACHED LIST)

MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

MOTION TO DISPENSE WITH THE READING OF JULY'S CORRESPONDENCE AND MOTION TO ACCEPT ANY JULY'S CORRESPONDENCE AS WELL AS ANY ACTION TAKEN WHERE NECESSARY:

MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

**OLD BUSINESS:**

- DBSA needs to continue discussion regarding the need for easements and/or notification to property owners when DBSA has a manhole on their property. There are several of these properties located on Foote Avenue due to a sewer line running behind the car wash on Foote Avenue. We have currently created a NOTICE to these residents who do not have easements on their properties in which DBSA will seek approval to come onto their properties by signing the NOTICE. Our Solicitor has indicated he will work on possible easements for properties, and whether or not there currently is an easement on the surrounding Nowikowski property.
- DBSA needs to have a drawing indicating our sewer lines, laterals, etc. for the development off of Brown Street in Duryea. Once Brent completes his current Grant issues, he will be responsible for these drawings.
- DBSA needs to have a meeting with our engineer to discuss an increase in commercial billing rates.

- Our Engineer has recommended that DBSA purchase a pump from Reiner Pump Systems who are a vendor under Co-Stars for use on Clark Road, Grant contract #C000074427. Discussion: The price of this Pump is \$103,282.00.

MOTION TO ACCEPT BY: Jim Kroptavich, MOTION SECONDED BY: Dr. Orloski. MOTION CARRIED.

- There was a sewer line break at New and Stephenson Streets at the end of February which was caused by PA American Water. An invoice was submitted to PA American Water for reimbursement for repairs on April

### NEW BUSINESS:

- There was one new sewer permit issued during July of 2024. Please see the attached list in each board members folder.
- REMINDER that all board members must complete and return 2023 Financial Disclosure to the office ASAP. Please remember these forms cover the year 2023.
- We would like to discuss the deletion of the two hose companies accounts (Excelsor and Germania) from our billings - offering them no charge for the future Hose Company buildings for account #0509 430 Foote Avenue and account #0586 798 Foote Avenue.

MOTION TO ACCEPT BY: \_\_\_\_\_, MOTION SECONDED BY: \_\_\_\_\_. MOTION CARRIED.

- We have approached Vision Imaging for a price on adding one additional license and computer to our office so that two employees may work at the same time on all AccuFund issues. She has not yet responded to our request for a price.
- DBSA's two CDs with Peoples Bank expire as follows: 12 month \$300,000 CD expiring in September of 2024 and 9 month \$300,000 C expiring in December of 2024. The interest rate on both of these CDs is 4.75%. We would like to discuss renewing/extending both of these CDs and open the floor to discussion at this time: \_\_\_\_\_

MOTION TO ACCEPT BY: \_\_\_\_\_, MOTION SECONDED BY: \_\_\_\_\_. MOTION CARRIED.

- DBSA would like to discuss the Commercial account of Berstan Warehouse, account #0842 with the Board. The owner of this warehouse property would like to change this to a Residential account - billing once a year in June with the other Residential accounts in the amount of \$\_\_\_\_\_. Presently he is being billed as a Commerical account with a minimum fee of \$25.00 each quarter, resulting in \$100.00 per year. As this time we'd like to open the floor to discussion at this time: \_\_\_\_\_

- MOTION TO ACCEPT BY: \_\_\_\_\_, MOTION SECONDED BY: \_\_\_\_\_. MOTION CARRIED.

OUR NEXT SCHEDULED MEETING WILL BE HELD ON SEPTEMBER 3, 2024 (Tuesday) at 6:00 PM AT THE DURYEA BOROUGH BUILDING.

MOTION TO ADJORN \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

End Time: \_\_\_\_\_