

**DURYEA BOROUGH SEWER AUTHORITY**  
**MONTHLY MEETING**  
(also via Zoom)

JUNE 4, 2024

START TIME \_\_\_\_\_

PLEDGE LED BY \_\_\_\_\_

ATTENDANCE ROLL CALL TAKEN BY CHAIRMAN:

DIANE PLISGA \_\_\_\_\_ DR. ORLOSKI \_\_\_\_\_ KEITH MOSS \_\_\_\_\_ JAMES KROPTAVICH \_\_\_\_\_ and

WILLARD YATES \_\_\_\_\_

MOTION TO: DISPENSE WITH THE READING OF MAY'S MONTHLY MINUTES.

MOTION TO ACCEPT \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

MOTION TO: READ MAY'S TREASURER'S REPORT.

MOTION TO ACCEPT \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

MOTION TO: READ MAY'S MONTHLY BILLS/PAYMENTS TO BE RATIFIED (SEE ATTACHED LIST)

MOTION TO ACCEPT \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

MOTION TO DISPENSE WITH THE READING OF MAY'S CORRESPONDENCE AND MOTION TO ACCEPT ANY MAY'S CORRESPONDENCE AS WELL AS ANY ACTION TAKEN WHERE NECESSARY:

MOTION TO ACCEPT \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

**OLD BUSINESS:**

- DBSA needs to continue discussion regarding the need for easements and/or notification to property owners when DBSA has a manhole on their property. There are several of these properties located on Foote Avenue due to a sewer line running behind the car wash on Foote Avenue. We have currently created a NOTICE to these residents who do not have easements on their properties in which DBSA will seek approval to come onto their properties by signing the NOTICE. Our Solicitor has indicated he will work on possible easements for properties, and whether or not there currently is an easement on the surrounding Nowikowski property.
- DBSA needs to have a drawing indicating our sewer lines, laterals, etc. for the development off of Brown Street in Duryea. Once Brent completes his current Grant issues, he will be responsible for these drawings.
- DBSA needs to have a meeting with our engineer to discuss an increase in commercial billing rates.

- There was a sewer line break at New and Stephenson Streets at the end of February which was caused by PA American Water. An invoice was submitted to PA American Water for reimbursement for repairs on April 8, 2024. We are still awaiting payment of this invoice.
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**NEW BUSINESS:**

- There were two new permits issued during May of 2024. Please see the attached list in each board members folder.
  - We have submitted an insurance claim to our carrier regarding the sewage issue in All-One Auto regarding the blockage on McAlpine Street. We will continue to update you.
  - All board members have the 2023 Financial Disclosure form in their folders which need to be completed and returned to the office ASAP. Please remember these forms cover the year 2023.
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OUR NEXT SCHEDULED MEETING WILL BE HELD ON JULY 9, 2024 (Tuesday) at 6:00 PM AT THE  
DURYEA BOROUGH BUILDING.

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MOTION TO ADJORN \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

End Time: \_\_\_\_\_