

DURYEA BOROUGH SEWER AUTHORITY
MONTHLY MEETING
(also via Zoom)

JANUARY 2, 2024

START TIME _____

PLEDGE LED BY _____

ATTENDANCE ROLL CALL TAKEN BY CHAIRMAN:

DIANE PLISGA _____ DR. ORLOSKI _____ KEITH MOSS _____ JAMES KROPTAVICH _____ and
WILLARD YATES _____

MOTION TO: DISPENSE WITH THE READING OF DECEMBER'S MONTHLY MINUTES.

MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____

MOTION TO: READ DECEMBER'S TREASURER'S REPORT.

MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____

MOTION TO: READ DECEMBER'S MONTHLY BILLS/PAYMENTS TO BE RATIFIED (SEE ATTACHED LIST)

MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____

MOTION TO DISPENSE WITH THE READING OF DECEMBER'S CORRESPONDENCE AND MOTION TO ACCEPT
ANY DECEMBER'S CORRESPONDENCE AS WELL AS ANY ACTION TAKEN WHERE NECESSARY:

MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____

OLD BUSINESS:

- DBSA needs to continue discussion regarding the need for easements and/or notification to property owners when DBSA has a manhole on their property. There are several of these properties located on Foote Avenue due to a sewer line running behind the car wash on Foote Avenue. We have currently created a NOTICE to these residents who do not have easements on their properties in which DBSA will seek approval to come onto their properties by signing the NOTICE. Our Solicitor has indicated he will work on possible easements for properties, and whether or not there currently is an easement on the surrounding Nowikowski property.
- There was a sink hole at Hope and Grove Streets which has been dye tested and confirmed the issue caused by PA American Water. Manhole was repaired and we are currently waiting to be sure it does not re-occur.
- DBSA needs to have a drawing indicating our sewer lines, laterals, etc for the development off of Brown Street in Duryea. Once Brent completes his current Grant issues, he will be responsible for these drawings.

- Brent (DBSA Engineer) has completed the outstanding issues pertaining to the Clark Road Grant and received DEP approval. Brent has prepared the newspaper advertisement in the LEGALS for review of this project. Our hope it to be able to put it out for bid before the end of THIS MONTH.
- DBSA needs to have a meeting with our engineer to discuss an increase in commercial billing rates.
- As LLVSA was unable to get the camera through the sewer line on Clark Road to determine the excess water issue. Further work was required as DBSA has determined the need for an additional sewer line to eliminate water running through the current storm drain. The cost will be \$4,980.00 as quoted to DBSA by Cremard Construction. WIT has agreed to split the cost 50-50 with DBSA for this line. This work has been completed on November 30th and WIT has been billed for their 50% portion of the work.
- A resident has alerted DBSA there is a sewer odor in the area of Holy Rosery on Stephenson Street. Bob Bejewski has been to the area and determined there is a sewer odor and there is a constant flow through the storm drain with an odor. Bejeski is pulling manholes in the Stephenson Street area to determine if or where there is a blockage causing the odor. Bejeski is continuing to check the area.
- DBSA has created the 2024 Budget which has been reviewed by the board. The final 2024 Budget has been signed and distributed in each of your folders.

NEW BUSINESS:

- There were no new permits issued during December 2023. Please see the attached list in each board members folder.
- All of DBSA checking, savings and escrow accounts are NOW accounts so that each of them can earn 3.25% interest. DBSA is obtaining additional \$300,000 CD with People's bank with the funds coming from our Savings account. This additional \$300,000.00 CD will expire in 9 months and both \$300,000 CDs are earning 4.75%. MOTION TO ACCEPT BY _____ AND SECONDED BY _____ ROLL CALL _____
- DBSA has received approval from Duryea Borough Council regarding Bill Yates expiring term on our Board as well as continuation in his position on the DBSA board for an additional five (5) year term, expiring on December 31, 2028. Our List of 2024 Officers/Board Members is included in each of your folders.
- We also would like to discuss whether any current Board positions will change if the board so chooses. Otherwise we will vote that all board positions remain as is for the calendar year of 2024.
MOTION TO ACCEPT BY _____ AND SECONDED BY _____ ROLL CALL _____
- Included in each of your folders is the proposal for a monitoring system for the Coxton Road pump station from Site Specific in the amount of \$1,830.00
MOTION TO ACCEPT BY _____ AND SECONDED BY _____ ROLL CALL _____
- We are also waiting on the repairs to the existing Coxton pump as well as a price to obtain a second pump so that the pump station will have an extra pump in case of emergency.
MOTION TO ACCEPT BY _____ AND SECONDED BY _____ ROLL CALL _____
- In the Spring of 2024 DBSA would like to raise the cleanout on the Coxton Road pump station and put a berm around the cleanout for protection of future erosion.
MOTION TO ACCEPT BY _____ AND SECONDED BY _____ ROLL CALL _____
- A copy of our 2024 Board Meeting Schedule has been included in each board member's folder. Please review for any issues. The annual advertisement has been sent to the newspaper for publication.

OUR NEXT SCHEDULED MEETING WILL BE HELD ON FEBRUARY 6, 2024 (Tuesday) at 6:00 PM AT THE DURYEA BOROUGH BUILDING.

MOTION TO ADJORN _____ SECONDED BY _____ ROLL CALL _____
End Time: _____